



JOB DESCRIPTION

Ways to apply: Online at Indeed or ZipRecruiter, or by emailing an application to UKB Federal Corporation Human Resources department at corporatehr@ukb-nsn.gov

Job Title: Outpatient Therapist
Location: Echota Behavioral Health, Tahlequah, OK
Reports To: Clinical Director
Status: Full-Time
Salary: TBD

Position Summary:

The Outpatient Therapist provides high-quality therapeutic services to individuals, families, and groups at Echota Behavioral Health. This role is responsible for assessing client needs, developing treatment plans, and delivering evidence-based interventions in alignment with best practices and applicable regulations.

Key Responsibilities:

Therapeutic Services:

- Conduct comprehensive assessments to determine clients' mental health needs and formulate diagnostic impressions.
- Develop and implement individualized treatment plans in collaboration with clients and other care providers.
- Provide individual, family, and group therapy utilizing evidence-based approaches.
- Monitor and evaluate client progress, adjusting treatment plans as needed.
- Ensure all therapeutic interventions align with ethical and professional standards.

Case Management:

- Coordinate care with other professionals, including psychiatrists, medical providers, and community resources.
- Assist clients in accessing additional support services, such as housing, education, or employment resources.
- Advocate for clients' needs and rights within the community and other systems of care.

Documentation and Compliance:

- Maintain accurate and timely clinical records in compliance with organizational policies, CARF accreditation standards, and applicable regulations.
- Document all sessions, treatment plans, progress notes, and communications in the electronic health record system.
- Ensure compliance with confidentiality laws and organizational policies regarding protected health information (PHI).

Professional Development:

- Participate in regular supervision, staff meetings, and case consultations.
 - Stay current on best practices, evidence-based therapies, and regulatory requirements by attending trainings, workshops, and conferences.
-

- Maintain licensure and certifications as required by state and tribal regulations.

Organizational Contributions:

- Collaborate with the multidisciplinary team to enhance service delivery and client outcomes.
- Support outreach and educational efforts to promote mental health awareness within the community.
- Participate in quality improvement initiatives and organizational projects as needed.

Qualifications:

Education and Licensure:

- Master’s degree in Counseling, Social Work, Psychology, or a related field required.
- Current licensure as LPC, LADC, LCSW, LMFT, or equivalent in the state of Oklahoma (or ability to obtain licensure prior to start date).
- Certification in evidence-based modalities (e.g., CBT, DBT, EMDR) is preferred but not required.

Experience:

- Minimum of 2 years of clinical experience in a behavioral health setting, preferably in outpatient care.
- Experience working with diverse populations and culturally sensitive practices.
- Familiarity with trauma-informed care and co-occurring disorders treatment.

Skills and Competencies:

- Strong therapeutic and clinical skills with the ability to engage clients effectively.
- Proficient in using electronic health record (EHR) systems and documentation tools.
- Excellent organizational, communication, and interpersonal skills.
- Ability to work independently and as part of a multidisciplinary team.
- Commitment to confidentiality, ethical practice, and continuous professional development.

Work Environment:

- This position operates in a clinical office setting with occasional travel for training or outreach activities.
- Standard business hours apply, but flexibility may be required to accommodate client needs, including some evening or weekend sessions.

Employee is fully aware that they are required to avoid all dual relationships with clients, maintaining the professionalism of the agency.

Employee is fully aware that the quota of billable sessions each week is thirty (30) to maintain full-time status and be eligible for Health benefits/PTO/17 paid Tribal Holidays.

UKB and Tribal preference applies.
Job Description is subject to change.

EMPLOYEE SIGNATURE & ACKNOWLEDGMENT:

Employee’s Signature

Date