



Federally Recognized
October 3, 1950

**UNITED KEETOOWAH BAND
of CHEROKEE INDIANS in OKLAHOMA**

P.O. Box 746 · Tahlequah, OK 74465
18263 W. Keetoowah Circle · Tahlequah, OK 74464
Main line: 918-871-2800 · Fax: 918-414-4000
www.ukb-nsn.gov

COUNCIL

Joe Bunch
CHIEF
OEOG.A

Jeff Wacoche
ASSISTANT CHIEF
W.P.A SVS OEOG.A

Joyce Hawk
SECRETARY
J.A.O.P.O.V

Sonja Gourd
TREASURER
D.S.W D.S.L.A

Vacant
CANADIAN
D.H.J.F D.L.F

Cliff Wofford
COOWEESCOOWEE
J.O.O.J.O

Vacant
DELAWARE
D.T.O.A

Frankie Still
FLINT
L.O.O.S.G.T

Willie Christie
GOINGSNAKE
T.O.L D.O.T

Peggy Girty
ILLINOIS
L.O.A.T

Charles Smoke
SALINE
A.S.O.V

Junior L. Catron
SEQUOYAH
L.V.H

Terry Kingfisher
TAHLEQUAH
L.P.T

Internal/External Announcement:

Opening Date: 1/3/2025

Closing Date: 1/10/2025

Applications can be obtained and then submitted using the information listed above or by email: mdowning@ukb-nsn.gov

Position: UKB Timber Strike Crew Member

Department: Tribal Historic Preservation Office

Reports to: **UKB Timber Strike Crew Lead**

Status: Contract — 145 workdays

Salary Range: \$23 per hour

Job Summary: The UKB Timber Strike Crew will participate in meaningful hands-on co-stewardship activities and projects that will include natural and cultural resource preservation on United States Forest Service (USFS) managed ancestral lands within USFS Region 8. The UKB Timber Strike Crew will primarily work along the USFS in inventorying and marking timber for harvest. The crew will also be expected to use chainsaws and perform cultural resource surveys as needed. Proper timber surveying/marketing and chainsaw training will be provided on the job and crew members will earn USFS standard certification.

Essential Duties and Responsibilities:

- Work as a member of a marking crew to implement timber marking guidelines from silvicultural prescriptions for quantifying and designating shortleaf pine and hardwood trees to be harvested through a commercial timber sale.
- Identify individual tree species, measure tree diameters and heights, estimating timber defects, classifying timber by the appropriate forest product class, designating timber for removal (or retention)
- Learn to consult with Federal agencies on Federal undertakings that may affect tribal historic and cultural properties and, on any plans, to protect, manage, reduce, or mitigate harm to such properties.
- Mark trees to be harvested with marking paint, and work as a tree tally person using electronic devices such as data recorders and commercial grade global positioning systems (GPS) units.
- Perform a variety of timber sale preparatory work, such as, boundary delineation, timber cruising, timber marking, traversing, collecting plot data, and creating spatial data (mapping) associated with timber sale units.
- Outputs of the work may include producing spatial data for timber sale contract maps and timber volume cruise reports using established Forest Service timber cruising software.



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ASAY

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LVF

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TAHLEQUAH
LPT

- Learn surveying and inventorying techniques for natural and cultural resources.
- Must be able to interact with Tribal members, co-workers, colleagues, Forest Service employees, and the public in a courteous, professional, and efficient manner.
- Willingness to be trained and supervised on the proper safety measures and techniques (Chainsaws, powered tools, etc)
- Hydrate and maintain proper nutrition.
- Provide tribal input and perspective on cultural and natural resource assessments and management.
- Follow ALL Department Guidelines.
- Maintenance and upkeep of all tools and equipment.
- Ability to work under strict timelines in completion of assigned duties.
- Ability to work independently as well as part of a team.
- Ability to work at an acceptable level of proficiency as required by the position.
- Ability to understand and execute complex oral and written instructions.
- Ability to exercise independent discretion, judgement, be self-motivated, and possess a good work ethic.
- Must adhere to all policies and procedures of the United Keetoowah Tribal Government
- All other duties as assigned.

Qualifications, Education and Experience

Level 3: Bachelor's degree or higher in Environmental Science, Botany, Biology, Natural Resources, Bioarcheology, Physical Anthropology, Archaeology, Anthropology, History, Native American History, Cultural Resource Management, GIS/GPS or related fields.

Level 2: 2 years or above High School and one year experience in Environmental Science, Botany, Biology, Natural Resources, Bioarcheology, Physical Anthropology, Archaeology, Anthropology, History, Native American History, Cultural Resource Management, GIS/GPS or related fields.



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Level 1: High school diploma or GED equivalent.

All Levels:

Must be a member of a federally recognized tribe (UKB or another tribe)

Knowledge of the principles and practices of organizational behavior, management, and employee relations, including planning, organizing, directing, motivating and decision making.

Knowledge or willingness to learn relevant laws and regulations regarding cultural and natural resources management and forestry stewardship responsibilities.

Knowledge of UKB pre/post contact Indian way of life, traditions, customs, practices, territories and its affects to the Tribe's legal rights, fishing, hunting, and ceremonial purposes.

Knowledge of land management techniques or willingness to learn land management techniques.

Must maintain confidentiality of sensitive and protected Tribal information.

Must be able to stay outdoors for extended periods of time and able to trek difficult terrain safely.

Must possess a valid U.S. Driver's license at the time of hire. This position may include providing transportation for Native and non-Native American personnel in tribally owned or them employees private motor vehicle(s).

Supervisory Responsibilities: None

Physical & Mental Demands: While performing the duties of this position the employee is regularly required to stand, walk, sit, stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move 40 pounds or more. Must be able to travel across rough, uneven and rocky surfaces when conducting field inspections, climbing



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ladders or performing survey work. Will be required to work outdoors. Must be able to work well with Tribal Council, Council of Officers, Executive Officer, Tribal Administrative Staff, Forest Service staff, other agencies staff, and the general public.

Travel: Travel to work sites will be provided.

Fringe Benefits: No benefits.

United Keetoowah Band and Tribal preference applies.